

Employment Project Rubric

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Criteria	Ratings					Pts
Teamwork	4 pts Full Marks You worked well with the team to achieve objectives and contributed in a valuable way to the project. Evaluations indicated a high level of mutual respect and collaboration.	3 pts Good You worked well with the team most of the time, with only a few occurrences of communication breakdown or failure to collaborate when appropriate. Evaluations indicated you were mostly respectful to team members.	2 pts Fair You worked well with the team some of the time, with several occurrences of communication breakdown or failure to collaborate when appropriate. Evaluations indicated you were sometimes respectful to team members.	1 pts Poor You rarely worked with the team, and usually failed to collaborate when appropriate. Evaluations indicated you were often disrespectful to team members.	0 pts No Marks You failed to work with the team and were disrespectful to other team members.	4 pts
Interview/VE	4 pts Full Marks You were courteous and professional. The questions you asked were on topic, and the information from the interview is well-integrated into the larger presentation.	3 pts Good You were courteous and professional. The questions you asked were on topic, and the information from the interview is part of the larger presentation but could have been better integrated.	2 pts Fair You were unprofessional. The questions you asked were not relevant, or the information from the interview was not integrated into the larger presentation.	1 pts Poor You were rude and unprofessional. The information from the interview was not presented in the context of finding work in Japan.	0 pts No Marks You did not do an interview.	4 pts
Sector Analysis	4 pts Full Marks You amply covered how recruiting works for this particular sector, the differences between this sector or work environment in Japan and the US, what kinds of positions are available, what companies or institutions in this area are looking for in candidates, and what current students can and should do to pursue this field.	3 pts Good You covered how recruiting works for this particular sector, the differences between this sector or work environment in Japan and the US, what kinds of positions are available, what companies or institutions in this area are looking for in candidates, and what current students can and should do to pursue this field.	2 pts Fair You mostly covered how recruiting works for this particular sector, the differences between this sector or work environment in Japan and the US, what kinds of positions are available, what companies or institutions in this area are looking for in candidates, and what current students can and should do to pursue this field.	1 pts Poor You covered a few of how recruiting works for this particular sector, the differences between this sector or work environment in Japan and the US, what kinds of positions are available, what companies or institutions in this area are looking for in candidates, and what current students can and should do to pursue this field.	0 pts No Marks You did not explain any of how recruiting works for this particular sector, the differences between this sector or work environment in Japan and the US, what kinds of positions are available, what companies or institutions in this area are looking for in candidates, and what current students can and should do to pursue this field.	4 pts
Resource Guide	4 pts Full Marks You produced a thorough, well-organized, and up-to-date resource guide for helping people find work in this sector.	3 pts Good You produced resource guide for helping people find work in this sector, but it could have been better organized or more thorough.	2 pts Fair You produced a resource guide for helping people find work in this sector, but it was not very comprehensive or easy to use.	1 pts Poor You produced a resource guide for helping people find work in this sector, but it was not very comprehensive, not easy to use, and contained dated or erroneous information.	0 pts No Marks You did not produce a resource guide for helping people find work in this sector.	4 pts
Presentation Skills	4 pts Full Marks You were poised and had clear articulation. Every team member spoke and participated at a very high and balanced level. Speakers demonstrated good volume, and eye contact. Enthusiasm and confidence was exuded. The presentation fit into the time allotment of 10 minutes.	3 pts Good You were mostly audible and/or fluent on the topic, and/or 1) not all team members spoke and/or participated in a high and balanced level; 2) you demonstrated fair volume and/or eye contact was broken with audience; 3) light discomfort with public speaking was exuded; and/or the presentation went 1 minute over or under the 10 minute allotment.	2 pts Fair You were not very audible and/or fluent on the topic, and/or 1) there was considerable imbalance in team member participation; 2) you demonstrated poor volume and/or eye contact was broken with audience; 3) considerable discomfort with public speaking was exuded; and/or 4) the presentation went 2 minutes over or under the 10 minute allotment.	1 pts Poor You were not very audible and/or fluent on the topic, and/or 1) the presentation was very imbalanced; 2) you demonstrated very poor volume and/or eye contact was broken with audience; 3) extreme discomfort with public speaking was exuded; and/or 4) the presentation went 3 minutes over or under the 10 minute allotment.	0 pts No Marks The presentation went 4+ minutes over or under the 10 minute allotment.	4 pts
Total Points: 20						